

The logo for Hedsam X, featuring a stylized 'H' icon followed by the text 'HEDSAM X' in a bold, sans-serif font. The logo is centered within a semi-transparent white rectangular box.

HEDSAM X

The new-generation
access control system

Hedsam X

User manual, RA 1




Persons report



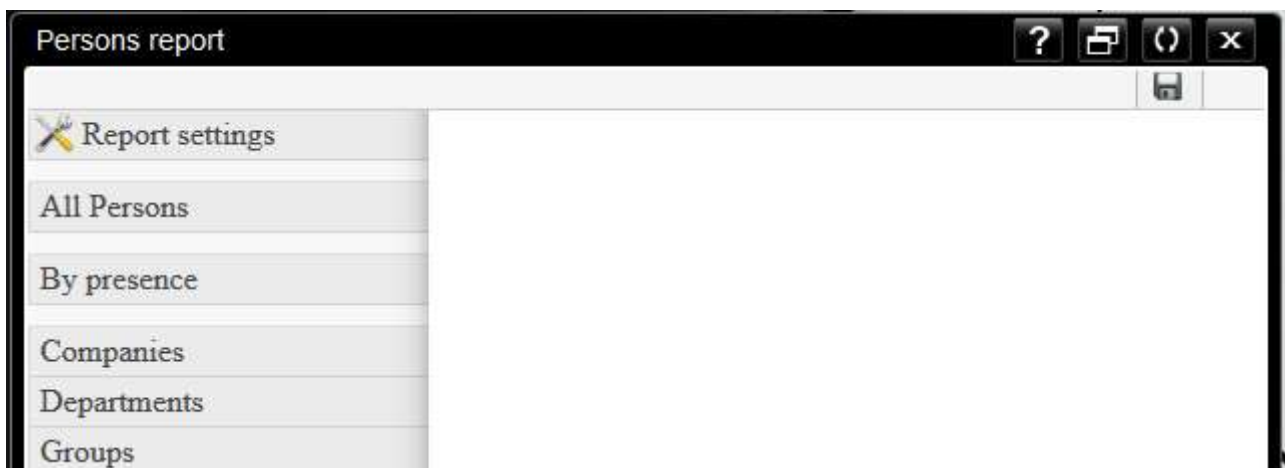
Oy Hedengren Security Ab | Lauttasaarentie 50 | 00200 Helsinki
www.hedengrensecurity.fi

RA01_HEDSAM X-WEB MANUAL_v1.2_FI.

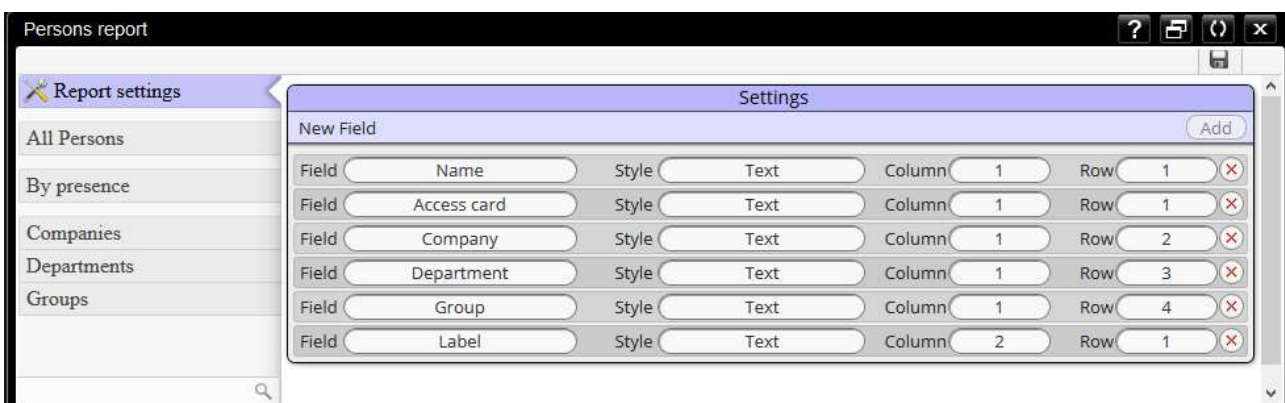
Persons report

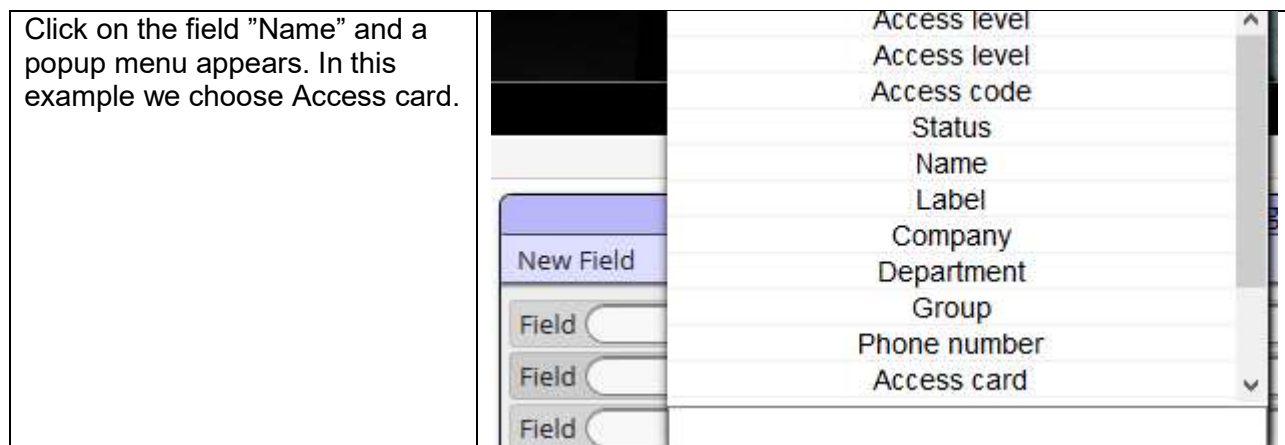
Click on the main menu "Hedengren" icon. And from the menu select "Reports".		
In the window that opens click "Persons report".		 Persons report

You can create a persons report with different criterias and it can be modified in ("Report settings").



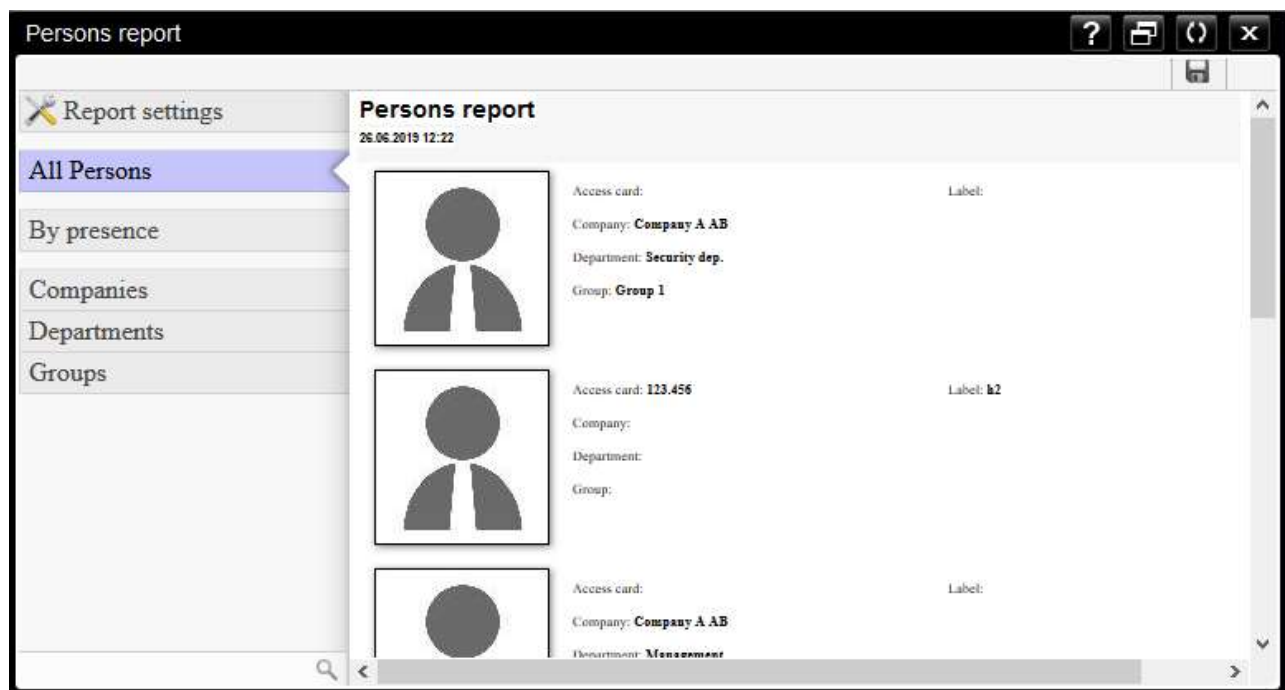
Select report settings. Her you can add fields by clicking "Add".



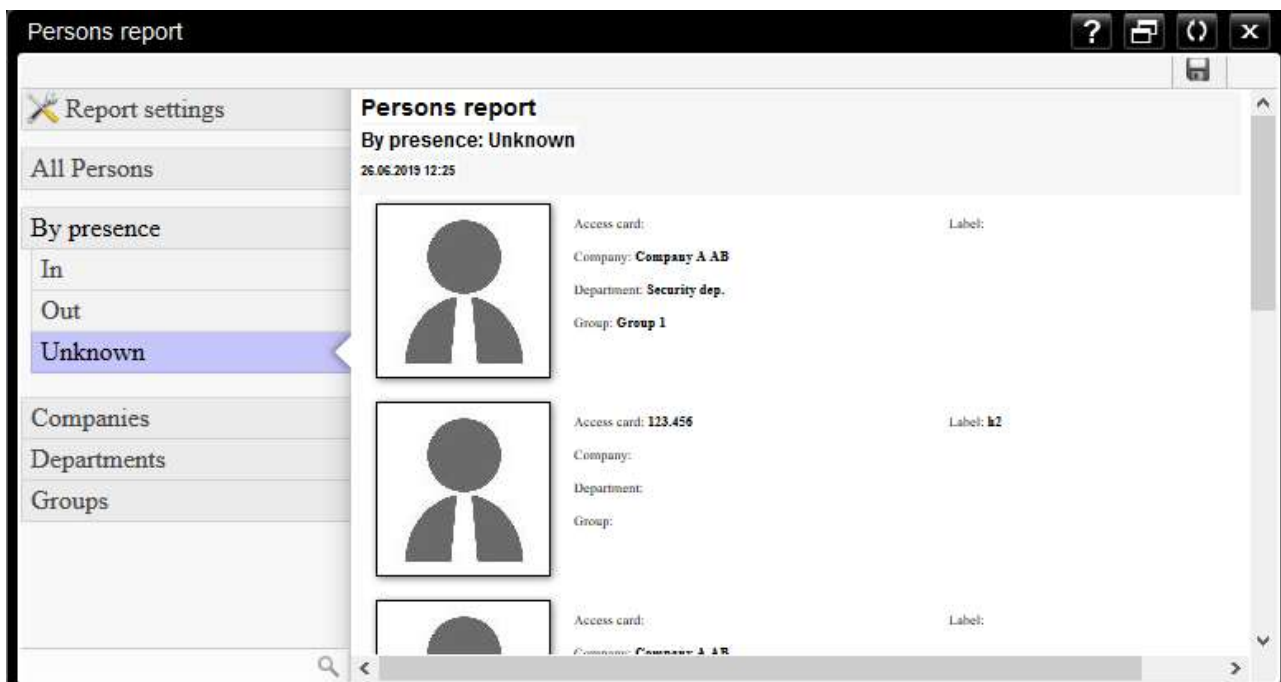


Click "Save"

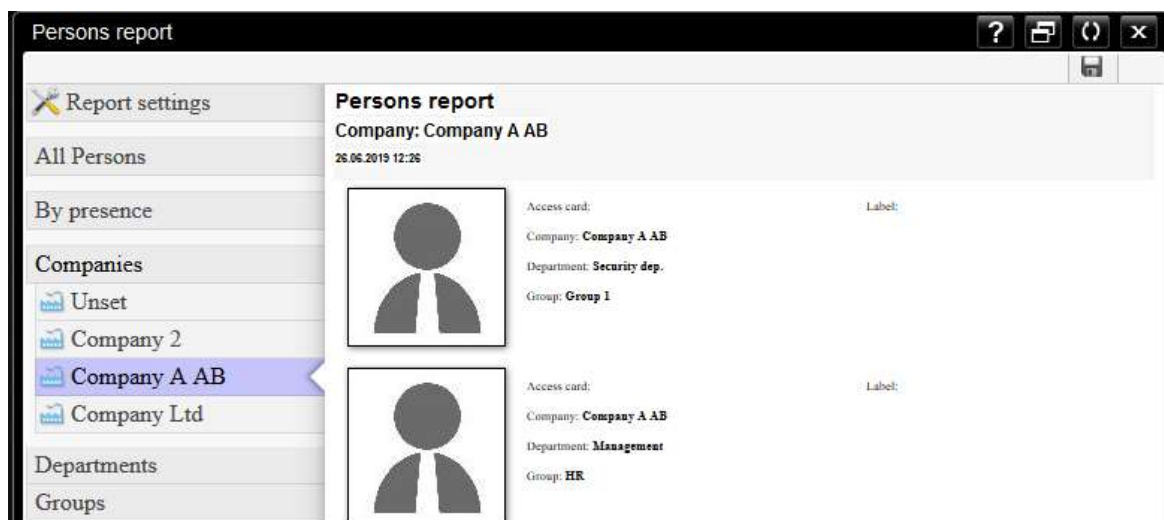
Click on All persons. Here in the report there is this new field "Access Card" that we just created and this report consists of all persons.



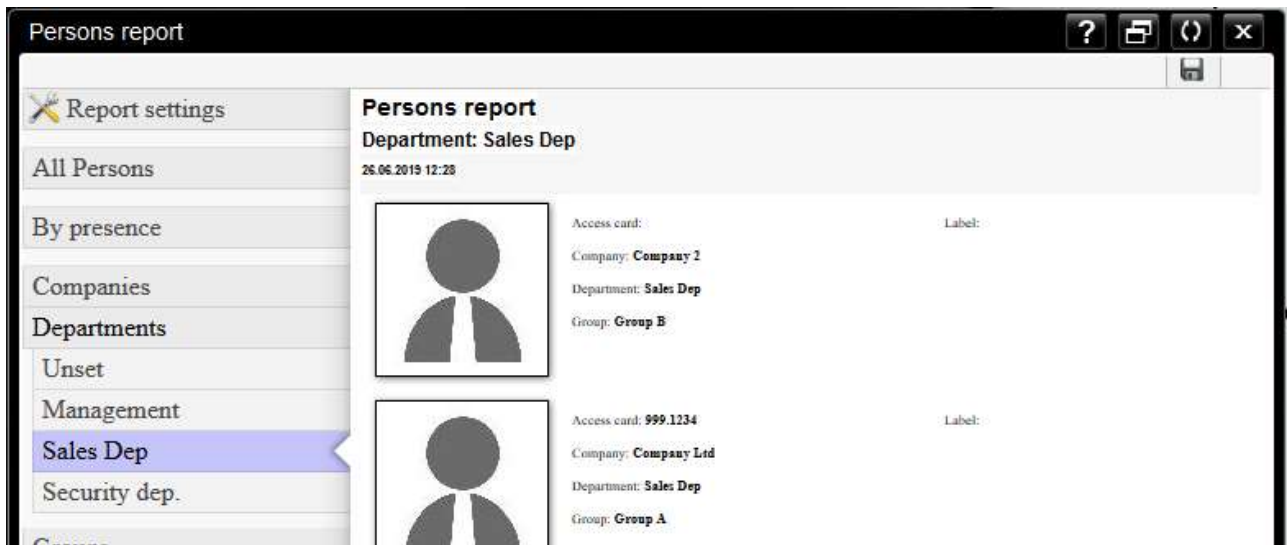
You can get different reports like By presence where you can choose from persons “In” “Out” or “Unknown” state.



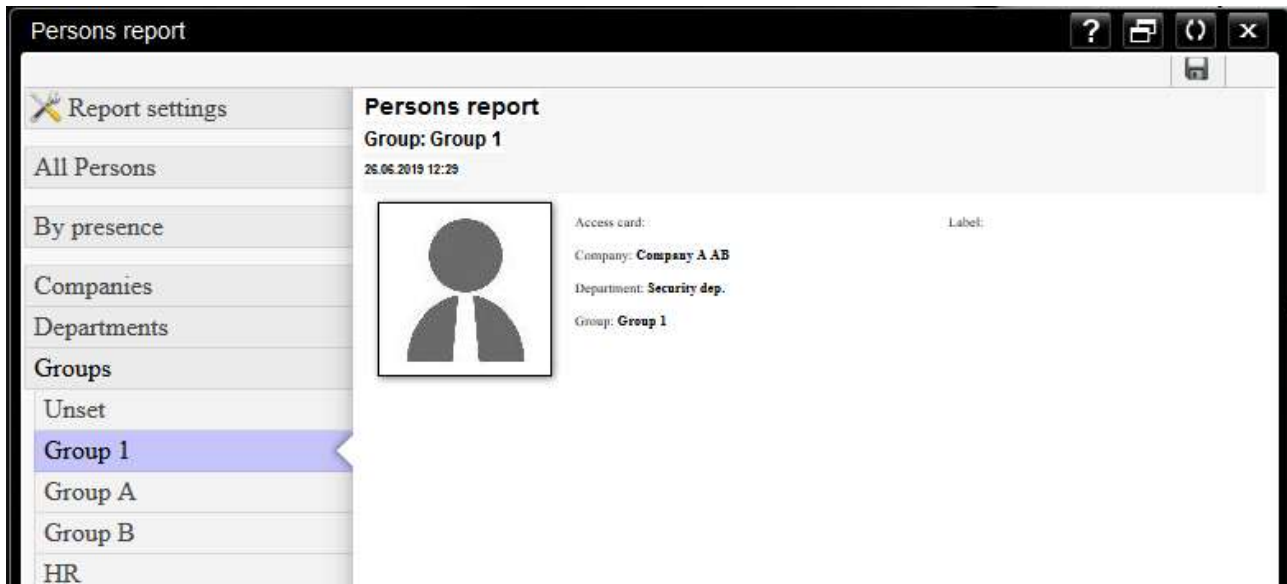
You can get a report by Companies.




And a report by Department.



And a report by Group



Reports can be printed by clicking on this icon  up on the right.